

Eastern Colleges Science Conference 2023 Board Meeting – Minutes

Members Present

Brandy Bessette-Symons
Suzanne Deschenes
Lance S. Evans
Rajendra Gharbaran
Anthony Kapolka
Martin Kapper
Sarah Lawson
Christopher Marra (guest)
Barbara Murdoch
Helen Murphy
Jody Resko
Guy Robinson
Cyndy Scheibe
Stephen Slauson
Donald Stearns
Walter W. Steiner
Mark A. Sweezy
Cyrilla Wideman
Bryan Wilkins
David Zuckerman

1. Lance S. Evans, Chair of the Board of Directors of ECSC opened the meeting.
2. Lance thanked Ashley Stoehr, LaTina Steele, Nicole Roy, Suzanne Deschenes and many others from Sacred Heart for the hosting the conference.
3. Introduction of members present.
4. The agenda was accepted.
5. Board nominations. Donald Stearns nominated Christopher Marra to be a Board member. In 2020, Chris received the Ph.D. in Neuroscience from Hunter College, Graduate Center (CUNY) and is currently a visiting assistant professor, Department of Biological Sciences, Wagner College. Chris was present to answer any questions, after which the Board members unanimously elected him to the Board.

6. Treasurer's report. Reported by Ghislaine Mayer, Treasurer of ECSC. As of 01 March 2023 we have \$11,073.43 in our account. Lance described several items related to the account over past years. Because of the much lower balance from last year, the proposed discounts had to be cancelled. The deadline for travel grants was extended because of the cancellation of the discounts. Three travel grants were accepted by Lance without the use of the Travel Grant Committee. Because of the discounts last year, our treasury decreased from over \$23,000. I apologize for not using the Travel Grants Committee. I cannot foresee any blanket discounts in the near future.

7. Logo Committee: There was discussion of the subject.

8. Forthcoming conferences

Niagara University will host ECSC 2024 on April 13, 2024.

Wilkes University has submitted an unofficial bid to host ECSC 2025

We look for future hosts.

9. New Business:

a: cost of future conferences – Hosts are encouraged to make sure their conferences fees cover their costs. Hosts are encouraged to scope out costs well before the website contains the costs.

b: problems with institutions meeting deadlines for registrations/payments/abstract submissions. Each host, each year, is encouraged to clearly state a policy with respect to deadlines for registrations/payments/abstracts well before posting on the website.

c: codifying reimbursement policies for people who withdraw prior to the conference,

Each host, each year, needs to clearly state the policy regarding reimbursements for people that withdraw prior to conference.

d: Board members and others are encouraged to view the website on a regular basis. When you go to the website, it is best to refresh your browser and each page. Board members are encouraged to bring others to the website for information. Board members are encouraged to contact Lance with any suggestions for the website.

Adjournment

These minutes were constructed by Lance Evans, Don Stearns and Helen Murphy on 25 June 2023. Possibly some important points may have been missed.

Apologizes for any omissions.

Important Note: ECSC is dependent upon the proposals and welcoming nature of our hosts. We encourage individual hosts to establish their own policies.