

Eastern Colleges Science Conference 2024

Board Meeting | Conference 2024

Members Present: Don Stearns (Acting Chair), Barbara Murdoch, Cindy Scheibe, Christopher Murra, David Zuckerman (Acting Secretary), Walter Steiner (Conference Chair), Helen Murphy (President), Cyrilla Wideman, and Anthony Kapolka

1. Donald Stearns, Acting Chair of the Board of Directors of ECSC opened the meeting.

2. Announcements:

- a. The passing of Bob Greene was noted, and sympathy was expressed.
- b. Concern and well-wishes for Chair, Lance Evans were expressed.
- c. Don Stearns thanked Walter Steiner and the excellent folks at Niagara University for the conference.

3. Introduction of members present.

4. The agenda was accepted.

5. No nominations were made for the Board.

6. Treasurer's report was read by Don Stearns. As reported by Bryan Wilkins, Treasurer of ECSC: As of 20 March 2024, we have \$9,835.81.

- a. Agreement was reached on the desire to have an ECSC bank account that is separate from any member institution.
- b. Agreement was reached that it would be reasonable for an advance to be paid to Wilkes University to cover costs associated with hosting the 2025 ECSC conference, with any overages to be refunded to ECSC.

7. Logo Committee: The submitted design for a new logo was discussed. General assent was that this submission, together with the current logo, a previous submission from Don Stearns, and new AI-generated submissions (to be generated by Anthony Kapolka) should be circulated to all Board members for comment. A desire was expressed that all aspects of scientific inquiry should be represented.

8. Forthcoming conferences

Wilkes University has submitted an unofficial bid to host ECSC 2025. The need for future hosts was communicated.

9. New Business:

- a. "Important items to keep in mind" (below) were read to the Board
- b. The travel committee was discussed: agreement was reached that membership should be solicited to fill any vacancies, with a focus on providing junior faculty members an opportunity for service to the research community.

Adjournment

Important items to keep in mind

a: cost of future conferences – Hosts are encouraged to make sure their conferences fees cover their costs. Hosts are encouraged to scope out costs well before the website contains the costs.

b: problems with institutions meeting deadlines for registrations/payments/abstract submissions. Each host, each year, is encouraged to clearly state a policy with respect to deadlines for registrations/payments/abstracts well before posting on the website.

c: codifying reimbursement policies for people who withdraw prior to the conference. Each host, each year, needs to clearly state the policy regarding reimbursements for people that withdraw prior to conference.

d: Board members and others are encouraged to view the website on a regular basis. When you go to the website, it is best to refresh your browser and each page. Board members are encouraged to bring others to the website for information. Board members are encouraged to contact Lance with any suggestions for the website.