

Minutes of the 67th Eastern Colleges Science Conference (ECSC) Board of Trustees Annual Meeting, April 20, 2013, Providence College, Providence, Rhode Island

Officers

Chairman of the Board: Donald Stearns (Wagner College)

President and Secretary: Kirk Bartholomew (Sacred Heart University)*

Vice President: Jay Pike (Providence College)

Treasurer: Lance Evans (Manhattan College)

Other Board Members, Nominees and Guests in Attendance

Nicanor Austriaco (Providence College)**

Brandy Besette-Symons (Ithaca College)*

Jack Breen (Providence College)

Suzanne Deschenes (Sacred Heart University)

Zofia Gagnon (Marist College)

Connie Guthrie Green (Niagara University)

Robert S. Greene (Niagara University)

Barry M. Hoopengardner (Central Connecticut State University)

Adam Houlihan (Randolph College)

Martin Kapper (Central Connecticut State University)**

Michael A. Kotarski (Niagara University, nominee)

Helen Murphy (John Carroll University)**

Brian Palestis (Wagner College)

Ronny Priefer (Western New England University, nominee)*

Nicole M. Roy (Sacred Heart University, nominee)

Cyndy Scheibe (Ithaca College)**

Walter Steiner (Niagara University)

Mark Sweezy (University of Saint Joseph, guest)

Cyrilla Wideman (John Carroll University)**

Janet Williams (Elms College)*

*Member, ECSC Judging Rubric Revision Committee

**Member, ECSC Logo Revision Committee

Action Items and Discussion

1. **Nominations to the board:** Meeting officially opened for business and call for nominees to board of trustees made. The following three people were nominated to the board and approved by acclimation:

Michael Kotarski (Niagara University)

Ronny Priefer (Western New England University)

Nicole Roy (Sacred Heart University)

2. **Treasurer's report:** There is approximately \$17,884 in the ECSC account as of the date of the 2013 ECSC meeting. (Attached is the budget summary for the 2013 ECSC meeting.)
 - a. As a result of high ECSC account balance, discussion ensued concerning the fee structure. The institution fee for the 2013 ECSC meeting was waived due to prior surplus in the ECSC account. Providence College reported no debt incurred for this meeting event with a registration fee of \$35 and a banquet fee of \$44 (see attached expense summary).
 - b. A motion was made to set the registration fee for future meetings at \$35 per registrant. The motion was seconded and passed by acclamation.
 - c. A motion was made to set the banquet fee for future meetings with a cap of \$45 per person. The motion was seconded and passed by acclamation.
3. **Posting of educational opportunities on the ECSC web page:** Discussion ensued regarding inclusion of educational opportunities on the ECSC web site. The board decided that appropriate educational opportunities could be posted, with the following conditions: The educational opportunities must be limited to member institution programs and should be sent by a board member to ECSC board officers for consideration regarding posting.
4. **ECSC judging rubric for platform and poster presentations:** After some discussion, a committee was formed to consider the judging criteria included in the ECSC rubric for platform and poster presentations, with a particular focus on the following issues:
 - a. Specificity of the results section should be addressed to reflect disciplinary differences in data analysis and presentation.
 - b. Abstract inclusion on the poster should be optional and based on disciplinary conventions.

The following board members comprise the ECSC Judging Rubric Revision Committee:

Kirk Bartholomew (Sacred Heart University)
Brandy Besette-Symons (Ithaca College)
Ronny Priefer (Western New England University)
Janet Williams (Elms College)

5. **ECSC logo revision:** After some discussion concerning an updated ECSC logo, including consideration of one distributed during the board meeting, a committee was formed to revise the organization's present logo to more appropriately reflect the general areas of study that are represented at ECSC. The committee will pay particular attention to appropriate symbolic representation of psychology, as that issue became a major part of the discussion.

The following board members comprise the ECSC Logo Revision Committee:

Nicanor Austriaco (Providence College)
Martin Kapper (Central Connecticut State University)
Helen Murphy (John Carroll University)
Cyndy Scheibe (Ithaca College)
Cyrilla Wideman (John Carroll University)

6. Future ECSC conferences:

- a. Marist College has formally committed to being the host site for the 68th ECSC April 5, 2014.
- b. Niagara University has formally committed to being the host site for the 69th ECSC in spring, 2015 (date to be determined).

7. Meeting adjourned

Respectfully Submitted,

A handwritten signature in blue ink that reads "Kirk Bartholomew". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Kirk Bartholomew
President and Secretary of ECSC Board of Trustees
July 8, 2013

67th Annual Meeting Budget Summary

ECSC 2013 Financial Recap								
Revenues								
	Registrants	355		expected	\$12,425	received	\$12,425	
	Banquet	326		expected	\$14,344	received	\$14,344	*
	Advertising (SHU)			expected	150		0	**
						total	\$26,769	
	* initially we set the price for the meal to include 8% tax which was not waived until a few days before the meeting after we proved both Providence College and the ECSC were tax exempt organizations in RI							
	** still trying to track this money down							
Expenses								
	Meeting							
		continental breakfast for 350					\$1,837.50	
		lunch for 360					\$3,585.30	
		snack					\$1,263.00	
		linens					\$128.00	
		office supplies/materials for registrations					\$1,225.00	
		(folders, name tags, name tag holders, envelopes, pads, etc)						
		copy center charges for programs (365)					\$1,958.00	
		pens					\$183.00	

		water bottles (360)				\$1,047.00	
		award certificates and holders (48)				\$108.62	
		Ken Milller honorarium (\$250 from Fr. N Austriaco's grant)				\$0	
		Marriott banquet cost				\$12,045.06	
					total	\$23,380.48	
					net	\$3,388.52	
		Check payable to Manhattan College (make note to be from ECSC 2013) sent to					
			Dr. Lance Evans				
			Biology Department				
			Manhattan College				
			Bronx NY 10471				